Junior Docent Application

The George Bush Presidential Library and Museum is responsible for preserving President Bush’s official records, personal papers, and museum artifacts for use in research and exhibit. The Library and Museum is involved in educational programs and participation in innovative programs utilizing the resources of Texas A&M University, and the talent and energy of the citizens of the Brazos Valley. The George Bush Presidential Library and Museum tells the story of the life and times of its namesake.

On a larger scale, this Library and Museum also focuses on American history with an emphasis on post-World War II history and the office of the presidency. It takes many people to accomplish this mission. The professional staff of the museum will form a partnership with a dedicated team of volunteers. The Library encourages the involvement and participation of student interns and volunteers to carry out its mission. The Library and Museum is committed to creating an environment in which its staff, volunteers, and interns may reach their full potential as it relates to our mission.

Who is eligible to be a student volunteer?
Positions are open to students who meet the qualifications outlined below, without regard to race, religion, gender, sexual orientation, national origin, age or disability. Junior Docents must be 13 years of age or older.

What are the qualities of a Bush Library student volunteers?
DEDICATION to the Library & Museum’s mission.
OPEN MINDEDNESS AND PATIENCE to work with a diverse staff, fellow students, and public.
INTEGRITY to represent the institution and oneself with the highest standards.
COMMITMENT to your designated work area and scheduled shift.

What events do Junior Docents help with?
Primarily, Junior Docents help with the Summer Camp program. They serve as “camp counselors” by helping with crafts, tours and all other camp activities. Junior Docents also assist with a variety of events throughout the year - Annual Easter Celebration, Night at the Museum Halloween event and Holidays in the Rotunda.
Junior Docent Application

Name ____________________________________________

Last Name ___________________ First Name ____________

Address ___________________________ Street and Apartment #
City __________ Zip __________

Telephone __________________________ Email __________________________

Birthday __________________________

References Please submit one letter of recommendation from a teacher and list two additional adult references. The additional references do not have to be teachers.

Name ___________________________ Daytime Phone Number __________

Name ___________________________ Daytime Phone Number __________

In Case of an Emergency

Name ___________________________ Telephone __________________________

Relationship __________________________

Experience Please briefly describe any paid and/or unpaid work experience on a separate sheet of paper and attach it to this application.

Skills
☐ Typing __________________________________________
☐ Filing __________________________________________
☐ Word Processing ___________________________________
☐ Computers* ___________________________
☐ Computer Software* ___________________________
☐ Audiovisual Equipment ___________________________
☐ Telephone receptionist ___________________________
☐ Research ___________________________
☐ Sign Language ___________________________
☐ Other* ___________________________
☐ Experience with Children ___________________________
☐ Working with the public ___________________________

*Please specify experience

Foreign Languages Please list any foreign languages in which you are proficient

<table>
<thead>
<tr>
<th>Language</th>
<th>Oral or Written</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>exec</td>
</tr>
<tr>
<td></td>
<td></td>
<td>good</td>
</tr>
<tr>
<td></td>
<td></td>
<td>fair</td>
</tr>
<tr>
<td></td>
<td></td>
<td>exec</td>
</tr>
<tr>
<td></td>
<td></td>
<td>good</td>
</tr>
<tr>
<td></td>
<td></td>
<td>fair</td>
</tr>
</tbody>
</table>
Special interests and hobbies

Summer Availability [Note: Jr. Docents will work special events, and may not fit into this availability schedule]

<table>
<thead>
<tr>
<th>Time Period</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>Th</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mornings (9:00-12:00)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Afternoons (1:00-4:00)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Whole Days (9:00-4:00)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(includes 1 hr lunch break)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other, please specify</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Will there be any conflict between your commitment to the Library and Museum and your other activities this summer?

On a separate sheet of paper: (1) please explain why you would like to be a Junior Docent at the Bush Library and Museum and (2) describe what you think best qualifies you to be a Junior Docent with the Bush Library and Museum.

Signature ______________________  Date ____________

Please complete this application and return to:

Monica Lerma
Education Specialist
1000 George Bush Drive West
College Station, TX  77845

Email: monica.lerma@nara.gov
Fax: 979-691-4050